



EMBASSY OF THE  
UNITED STATES OF AMERICA  
P.O. BOX 606 - 00621, VILLAGE MARKET  
NAIROBI, KENYA

August 24, 2018

Dear Prospective Offeror,

**SUBJECT: REQUEST FOR QUOTATION PR7553552:**

The Embassy of the United States of America, Nairobi, invites you to submit a proposal for **DRY SHIPPERS**.

The U.S. Government intends to award a Purchase Order to a responsible company submitting an acceptable quotation at a reasonable price. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Your proposal must be submitted in two separate attachments;

1. RFQ No. **PR7553552 FINANCIAL PROPOSAL:** This entails the price quotation indicating unit and total prices before VAT (*Must have the Company Letter Head or Company Stamp/ Seal including your quotation Reference Number*).
2. RFQ No. **PR7553552 TECHNICAL PROPOSAL** (*Must not have your Letter Head or Company Stamp/Seal i.e. it should be on plain paper*). Your quotation reference number is required on this which matches the price proposal number)

Start Date: August 24<sup>th</sup> 2018

End Date: September 9<sup>th</sup> 2018

This should be submitted on or before **September 9<sup>th</sup> 2018 10.00am East African time**.  
Addressed to

**The Contracting Officer, America Embassy through [NairobiGSO-bids@state.gov](mailto:NairobiGSO-bids@state.gov)  
With a copy to [KangiriJW@state.gov](mailto:KangiriJW@state.gov)**

The U.S. Government intends to award a purchase order to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotations without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so. Prior to contract award, the successful offeror(s) will be required to have a DUNS number and be registered in

SAM/COR through the following sites: DUNS – [www.dnb.com](http://www.dnb.com) and SAM/CCR [www.sam.gov](http://www.sam.gov).

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi** [NairobiGSO-bids@state.gov](mailto:NairobiGSO-bids@state.gov) and [KangiriJW@state.gov](mailto:KangiriJW@state.gov) during regular business hours

Sincerely,

A handwritten signature in blue ink, appearing to read 'Lance Posey', with a long horizontal line extending to the right.

**Lance Posey**  
**Contracting Officer**